

DATA PROTECTION STATEMENT
Personal Data Act (523/1999), sections 10 and 24

Please read the instructions before completing the file description. Use the appendix if necessary.

Date
18 February 2019

1a Data controller	<p>Name Suomen Hoivatilat Oyj</p> <hr/> <p>Address Lentokatu 2, FI-90460 Oulunsalo</p> <hr/> <p>Other contact details (e.g. telephone number during office hours, email address) asiakaspalvelu@hoivatilat.fi, tel. +358 207 349 100</p>
2 Contact person for data register-related matters	<p>Name Aleksi Haapakoski</p> <hr/> <p>Address Lentokatu 2, FI-90460 Oulunsalo</p> <hr/> <p>Other contact details (e.g. telephone number during office hours, email address) tel. +358 40 8677 475</p>
3 Name of data register	<p>Annual General Meeting register 1/2019</p>
4 Purpose of processing personal data	<p>The purpose of the personal data register is to enable shareholders to register for attendance at the Annual General Meeting of shareholders of Suomen Hoivatilat Oyj on 26 March 2019.</p> <p>The collection of personal data for this purpose ensures the shareholders' rights to participate in the Annual General Meeting, and the data is used for drawing up the attendance list, list of votes and voting papers, and for possible administration of voting.</p> <p>The use of the register ends after the Annual General Meeting, and the data collected will not be used for any commercial purpose.</p>
5 Content of the personal data register	<p>On registration for attendance at the Annual General Meeting, a private shareholder, or personal representative or authorised representative of a corporate shareholder provides the following information about themselves or the company they represent:</p> <ul style="list-style-type: none"> - Name - National identification number - Address - Telephone number - Email address - Book-entry account number <p>The information provided is compared with the list of shareholders of Suomen Hoivatilat Oyj maintained by Euroclear Finland Oy.</p>
6 Ordinary sources of information	<p>In registering for attendance via the registration link provided on the Hoivatilat website, the person enters the necessary information in the system themselves.</p> <p>If the person registers for attendance in some other way, the controller will enter the person's personal data in the system maintained by Euroclear Finland Oy.</p>

<p>7 Ordinary disclosure of data</p>	<p>The data controller will not disclose personal data to outside parties.</p>
<p>8 Disclosure of data outside the EU or ETA</p>	<p>Personal data will not be disclosed to any party other than Euroclear Finland Oy.</p>
<p>9 Principles of protection of the register</p>	<p>A Manual materials Access to the register is restricted to persons authorised to maintain the register.</p> <p>B Data processed in IT systems Personal data is stored confidentially. Hoivatilat protects the data network and equipment in which the data file is located by means of a firewall and other necessary technical measures.</p> <p>Data traffic between the user's browser and Euroclear Finland Oy's server is SSL-encrypted.</p>
<p>10 Right of inspection</p>	<p>Every shareholder has the right to inspect personal information related to him or her in the Suomen Hoivatilat Oyj shareholders' register at Euroclear Finland Oy, Urho Kekkosen katu 5 C, 00100 Helsinki, tel. +358 20 770 6000.</p> <p>Every shareholder has the right to know what personal information related to him or her is stored in the register, or whether such information is stored in the register.</p>
<p>11 Rights to rectification</p>	<p>The data subject has the right to demand rectification of personal data he or she has given concerning the registration. Such a demand must be made in writing to the data controller.</p>
<p>12 Other rights related to processing of personal data</p>	<p>The data subject has the right to request that the processing of his or her personal data be restricted under certain conditions. Such a demand must be made in writing to the data controller.</p>

